

## Partial Satisfaction of Child Support Judgment

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Most child support orders in Idaho instruct parents to send child support payments to Idaho Child Support Services so all payments are reflected on the official payment record.

When one parent pays child support directly to the other parent, the payment is not reflected in the official payment record. This causes an error in the official payment record and may result in action by Child Support Services to collect the amount owed.

Child Support Services can change the official payment record to reflect direct payments only as directed in a court order or by a Partial Satisfaction of Child Support Judgment.

### About a Partial Satisfaction of Child Support Judgment

A Partial Satisfaction of Child Support Judgment is designed to credit the official payment record for payments paid directly to a custodial parent, or for payments received in kind. These voluntary judgments are a result of requests from either parent who independently seek court orders to resolve disputes.

Partial Satisfaction of Child Support Judgments only change past-due amounts owed to the custodial parent. Future support is not impacted. After the judgment is received, amend the official payment record.

### Request Changes in the Official Payment Record

1. Complete a Partial Satisfaction of Child Support Judgment. **Do not sign the form at this time.**
2. Copy or print three copies (one for you, one for the other parent, and one for Child Support Services).
3. Address and stamp three envelopes (one for you, one for the other parent, and one for Child Support Services at 3402 Franklin Road, Caldwell, ID 83605-6932).
4. Take the Partial Satisfaction of Child Support Judgment forms, the Certificate of Mailing (attached to the form), and the stamped envelopes to the Clerk of the Court in the county with jurisdiction over your case.

Click [www.idaho.gov/aboutidaho/county/index.html](http://www.idaho.gov/aboutidaho/county/index.html) to access contact information and find out about any associated fees.

5. Sign the forms in front of the Clerk of the Court.

The Clerk of the Court signs and File Stamps each form. The Clerk of the Court uses the Certificate of Mailing and the stamped envelopes to mail the forms to each recipient.

If you prefer to complete this process by mail, send three signed and notarized Partial Satisfaction of Child Support Judgment forms, the Certificate of Mailing, and the addressed and stamped envelopes to the Clerk of the Court.

IN THE DISTRICT COURT OF THE \_\_\_\_\_ JUDICIAL DISTRICT OF THE STATE OF IDAHO, IN  
AND FOR THE COUNTY OF \_\_\_\_\_

_____ , )	CASE NO. _____
_____ , )	
_____ , )	PARTIAL SATISFACTION OF
PLAINTIFF(S), )	CHILD SUPPORT JUDGMENT
vs. )	
_____ , )	
_____ , )	
_____ , )	
DEFENDANT(S). )	

I, \_\_\_\_\_, am the party with the right to collect child/spousal/medical support under the order(s) previously entered in this case for the benefit of \_\_\_\_\_ (child(ren)). An Order/Decree/Judgment was previously entered requiring \_\_\_\_\_ (obligated party) to pay child/spousal/medical support in this case.

I hereby acknowledge that the Judgment for Child Support in this matter has been satisfied to the extent of ☐ all past due support, or ☐ the sum of \_\_\_\_\_ which is equal to or less than the total amount of past due support.

I understand that filing this document will result in a reduction of the amount of past due child support I can now collect against \_\_\_\_\_ (obligated party) by the amount listed in this Partial Satisfaction of Child Support Judgment.

\_\_\_\_\_  
Child Support Recipient's Signature

Subscribed and sworn to before me this date: \_\_\_\_\_.

\_\_\_\_\_  
Deputy Clerk or Notary Public  
If Notary, my commission expires:

### CLERK'S CERTIFICATE OF MAILING

I hereby certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a true and correct copy of the foregoing PARTIAL SATISFACTION OF CHILD SUPPORT JUDGMENT was served upon:

Name and Address of Person giving credit.

☒

U.S. Mail

☐

Hand Delivery

☐

Overnight Mail

☐

Facsimile:

☐

Statehouse Mail

Name and Address of Person receiving credit.

☒

U.S. Mail

☐

Hand Delivery

☐

Overnight Mail

☐

Facsimile:

☐

Statehouse Mail

Child Support Services  
Mail Distribution Unit  
3402 Franklin Road  
Caldwell, ID 83605-6932

☒

U.S. Mail

☐

Hand Delivery

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Overnight Mail

☐

Facsimile:

☐

Statehouse Mail

